



Republic of the Philippines
PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT

REQUEST FOR QUOTATION

Date : _____
RFQ No.: 2015-W-01

Name of Company : _____
Address : _____
Business Permit No.: _____ TIN No.: _____

Please quote your best offer for the supply of purified drinking water, subject to the following terms and conditions:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative.
7. Prospective bidders shall be required to provide nineteen (19) units **brand new** dispensers including regular monthly maintenance thereof, at no added cost to the PCGG.
8. The item shall be delivered within ten (10) calendar days from receipt of purchase order.
9. The PCGG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCGG shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Submit your quotation duly signed by you or your duly authorized representative together with two (2) sets of certified true copies of the following requirements not later than September 18, 2015 at 10:00 a.m.:

1. Mayor's/Business Permit;
2. DTI Registration;
3. Annual Income Tax Return for the year ending December 31, 2014; and
4. PhilGEPS Certificate of Registration
5. 2015 DOH/BFAD Clearance/Permit

Sealed quotations may be submitted at the BAC Secretariat, c/o Ms. Raquel S. Buñag, Ground Floor, IRC Annex Bldg., No. 82 EDSA, Mandaluyong City, from 9:00 a.m. to 5:00 p.m. with telephone number 726-7302. The opening of sealed quotations will be on September 18, 2015, at 10:00 a.m., Salonga Room, Ground Floor, IRC Building.


DARWIN C. ALTEA
BAC Chairman

Date: _____
 RFQ No.: 2015-W-01

The Bids and Awards Committee
 Presidential Commission on Good Government
 IRC Bldg., No. 82 EDSA, Mandaluyong City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item as follows:

Item Description	Contract Term	Approved Budget for the Contract	Offer					
			Price (for Supply of Purified Water)			Compliance with Technical Specifications (please check)		Remarks
			Qty.	Unit Price	Total Price	Yes	No	
Supply of purified drinking water with the free use and maintenance of 19 units of brand new hot & cold dispensers	12 months (Jan. 01 – Dec. 31, 2016)	₱40.00 per 5-gallon jug or ₱150,000.00 per annum				[]	[]	

 Printed Name and Signature of Bidder

 Company

 Printed Name and Signature of Authorized Representative

 Contact Numbers (landline or mobile) /
 E-mail address